

# Financial Aid Code of Conduct

To comply with all federal and state laws and standards, HCI College has adopted the National Association of Financial Aid Administrators Code of Conduct. In the interest of providing students and families with full, fair, effective information and assistance pertaining to financial aid at HCI College, the financial aid staff shall comply with the following standards in all aspects. No action will be taken by financial aid staff that is for their personal benefit or could be perceived to be a conflict of interest.

- a. Employees within the financial aid office will not award aid to themselves or their immediate family members. Staff will reserve this task to an institutionally designated person to